# World Digital Library Metadata with Crosswalks and Instructions

*Bold elements are required*

<table>
<thead>
<tr>
<th>WDL Element Names*</th>
<th>What is this field for</th>
<th>Instructions</th>
<th>WDL Spreadsheet</th>
<th>Dublin Core Version 1.1</th>
<th>MARC MARC 21</th>
<th>TEI TEI P5</th>
</tr>
</thead>
</table>
| Record Identifier  | Unique name that can be used to reference a single metadata record. | record_id | identifier (may be the same as digital identifier below) | • 001 Control Number  
• 010 $a Library of Congress Control Number  
• 020 $a International Standard Book Number  
• 022 $a International Standard Serial Number  
• 024 $a Other Standard Identifier  
• 856 $u Uniform Resource Identifier | <idno> (may be the same as digital identifier below) |  |
<p>| Digital Identifier | Unique name that references the digital object. | digital_id | identifier | • 856$f Electronic Name | &lt;idno&gt; |  |</p>
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| Original Title    | Title of the resource in its original language. | • Transcribe the title from the resource in its original script (not latin transcription).  
• Do not use square brackets [ ] for title and/or words in a title supplied by the cataloger.  
• If title is in English, capitalize the first letter of every word, except articles (a, an, the) and prepositions.  
• Avoid using abbreviations in a title. | original_title | title  
• Title.Alternative | • 245 $a Title Statement/Title proper $b Remainder of title  
• 246 $a Varying Form of Title/Title proper  
• 880 Alternate Graphic Representation | <titleStmt><title> |
<p>| Original Title Language | Language used in the original title. This may be different from the language of the work (ie, Latin title for Arabic work). | Use <a href="https://en.wikipedia.org/wiki/ISO_639-3">ISO 639-3</a> three-letter language codes (fra, spa, zho, ara, etc.) where possible. | Original_title_language | Use xml:lang attribute in &lt;title&gt; tag (&lt;title xml:lang=&quot;ara&quot;&gt;) | 546 $a Language note (free text field, ie, 546 $a Title is Latin) | Use xml:lang attribute in &lt;title&gt; tag (&lt;title xml:lang=&quot;ara&quot;&gt;) |</p>
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| **English Title**  | English translation of the original title, if available. | • If the original title is in English, leave this field blank.  
• Do not use square brackets [ ] for title and/or words in a title supplied by the cataloger.  
• Capitalize the first letter of every word, except articles (a, an, the) and prepositions.  
• Avoid using abbreviations in a title. | title | Use xml:lang attribute in second <title> tag (<title xml:lang="eng">) | 242 $a Translation of Title by Cataloging Agency | Use xml:lang attribute in second <title> tag (<title xml:lang="eng">) |
| **Creator**        | An entity associated with the creation of the intellectual content of the resource. | • Verify the name in Virtual International Authority File (VIAF), if possible.  
• Provide dates associated with the name, i.e. birth/death dates, conference dates, etc., if available.  
• Please use CE dates, not hijri. Hijri dates can be added as a note.  
• Avoid using abbreviations in the dates. For example, use “flourished” instead of “fl;” and “died” instead of “d,”  
• Specify the role (i.e. contributor_1, contributor_role_1, contributor_2, contributor_role_2, etc.), duplicate and change number as needed. | Creator  
Contributor | 100 $a Personal name $d Dates associated with a name  
110 $a Corporate name or jurisdiction name $b Subordinate unit $c Location of meeting $d - Date of meeting or treaty signing  
111 $a Meeting name or jurisdiction name $c Location of meeting $d Date of meeting  
700 $a Personal | <respStmt>  
<resp/>  
<name/>  
</respStmt> |
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<tr>
<td>author, compiler, photographer, etc.) of the contributor using the MARC List for Relators.</td>
<td></td>
<td></td>
<td></td>
<td>name $d Dates associated with a name $e Relator term • 710 $a Corporate name or jurisdiction name as entry element $b Subordinate unit $c Location of meeting $d Date of meeting or treaty signing • 711 $a Meeting name or jurisdiction name as entry element $c Location of meeting $d Date of meeting • 720 $a Uncontrolled Name $e Relator term • 880 Alternate Graphic Representation</td>
<td></td>
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| Date Created      | A point or period of time associated with the creation of the original resource. | - This is a numeric field. Enter date in the form of “YYYY-MM-DD”, i.e. year-month-date, if possible.  
- Do not use the date of digitization.  
- For copies of works written earlier, the date created is the copy date. Creation dates for the original work should be placed in a note.  
- Please use CE dates, not hijri. Hijri dates should be placed in a note. | Date_Created_start_date  
Date_Created_end_date  
Estimated_Date?  
Use ISO 8601 dates | Date  
Date.Created | 260 $c Date of publication, distribution, etc. $g Date of manufacture | <imprint><date>  
<publicationStmt><date> |
| Publisher         | An entity responsible for making the original resource available. | Transcribe publisher from the resource, if available. | publisher | Publisher | 260 $b Publication, Distribution, etc. (Imprint)/Name of publisher, distributor, etc | <imprint><publisher>  
<publicationStmt><publisher> |
| Place of Publication | The geographic location that the original resources was made available. | Transcribe place name from the resource, if available | place_of_publication | Publisher.Place (qualified Dublin Core) | 260 $a Place of publication, distribution, etc | <imprint><pubPlace>  
<publicationStmt><pubPlace> |
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| **Place (Subject)** | The geographic subject or the location(s) covered by the intellectual content of the resource. | • Chose from the WDL **region** and **country** lists, if possible.  
• Region is required.  
• For province and city names, verify them in **[Getty's Thesaurus of Geographic Names (TGN)](https://www.getty.edu/research/tools/vocabulary/thesaurus-of-geographic-names/)**. | **place_region** _1_ (repeatable)  
**place_country** _1_  
**place_province** _1_  
**place_city** _1_  
**place_other** _1_ | **Coverage**  
**Coverage.Spatial** (qualified Dublin Core) | • 522 $a Geographic Coverage Note  
• 651 $a Subject Added Entry--Geographic Name with $2=tgn  
• 662 Subject Added Entry--Hierarchical Place Name $a Country or larger entity $b First-order political jurisdiction $c Intermediate political jurisdiction $d City  
• 752 Added Entry-Hierarchical Place Name $a Country or larger entity $c Intermediate political jurisdiction $d City | </place> |
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| **Time (Subject)** | The temporal subject or the time period covered by the intellectual content of the resource. | - “Date Created” and “Time (Subject)” are not necessarily the same thing. A manuscript written in 1560 about the Caliphate of Cordoba would have a time subject of 929-1031, the period of his rule in Spain. A photograph of a parade taken in 1993 would have a time subject of 1993.  
- Use the numeric format of year.  
- Use the year only (month and date are not needed).  
- Please use CE dates, not hijri. | - subject_time_start_date (required)  
- subject_time_end_date (use if time period) | - Coverage  
- Coverage.Temporal | - 513 $b Type of Report and Period Covered Note/Period covered  
- 648 $a Subject Chronological Term  
- 650 $y Topical Term -- Chronological subdivision  
- 651$y Subject Geographic Name -- Chronological subdivision | <keywords><term> (indicate controlled vocabulary, if used) |
| **Dewey Decimal Classification (DDC)** | Dewey Decimal Classification. | - Use the appropriate Dewey classification number as found on the OCLC site.  
- WDL does not use Dewey codes past the decimal point. | ddc_1 (repeatable) | - Subject  
- Subject.ddc | - 082 $a Dewey Decimal Classification Number | <textClass> <classCode scheme="DDC"> |
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<td>Additional Subjects</td>
<td>Terms from controlled and uncontrolled vocabularies used to describe the resource.</td>
<td>Terms from controlled vocabularies, such as [Library of Congress Subject Headings (LCSH), Thesaurus for Graphic Materials (TGM), Getty’s Art &amp; Architecture Thesaurus (AAT)], and so on, are preferred.</td>
<td>additional_subject_1 (repeatable)</td>
<td>• Subject&lt;br&gt; • Subject.lcsh&lt;br&gt; • Subject.lctgm&lt;br&gt; • Subject.other</td>
<td>• 600 $a Personal name $d - Dates associated with a name&lt;br&gt; • 610 $a Corporate name or jurisdiction name&lt;br&gt; • 611 $a Meeting name or jurisdiction name&lt;br&gt; • 630 $a Uniform title&lt;br&gt; • 650 $a Topical term or geographic name&lt;br&gt; • 653 $a Uncontrolled term&lt;br&gt; • 655 $a Genre/form data or focus term</td>
<td>&lt;keywords&gt;&lt;term&gt; (indicate controlled vocabulary, if used)</td>
</tr>
<tr>
<td>Type of Item</td>
<td>Format of the resource.</td>
<td>For the WDL spreadsheet, please use the WDL controlled vocabulary as indicated.</td>
<td>item_type&lt;br&gt; • Books&lt;br&gt; • Journals&lt;br&gt; • Manuscripts&lt;br&gt; • Maps&lt;br&gt; • Motion Pictures&lt;br&gt; • Newspapers&lt;br&gt; • Prints, Photographs&lt;br&gt; • Sound Recordings</td>
<td>Type&lt;br&gt; • Leader06, Leader07&lt;br&gt; • 655 $a Genre/form data or focus term</td>
<td>&lt;category&gt;&lt;cat Desc&gt;</td>
<td></td>
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</table>
| Description/Abstract | Summary of the content of the resource. | See Descriptions handout. | description | • Description  
• Description. TableOfContents  
• Description.Abstract | • 520 $a Summary, etc. note  
• 505 $a Formatted Contents Note | <notesStmt> <note type="abstract" > |
| Physical Description | The physical characteristics (pagination, size, etc.) of the original resource. | Avoid use of abbreviations. | physical_description | • Format.Extent  
• Format.Medium | • 300 Physical Description $a Extent $b Other physical details $c Dimensions  
• 340 - Physical Medium  
• 507$a Scale Note for Graphic Material | <extent> |
| Notes | Additional information about the resource. | note_1 | Description | 5XX (not 507 or 530) | <notesStmt><note> |
| Collection | If a resource is part of a named collection, that collection’s name. | • If resource belongs to a collection, provide the collection title.  
• Capitalize the first letter of every word, except articles | collection | dcterms:isPartOf | 773 | <collection> |
| Language | Language(s) used in the work (not just the title) | Use ISO 639-3 three-letter language codes (fra, spa, zho, ara, etc.) where possible. | language_1 (Repeatable) | Language | • 041 $a Language code - ISO 639-2  
• 546 $a Language note | <textLang> |
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<td>Series</td>
<td>If a resource is part of a series, that series' name.</td>
<td>series</td>
<td>dcterms:isPartOf</td>
<td>760</td>
<td></td>
<td>&lt;$series$&gt;</td>
</tr>
<tr>
<td>Institution</td>
<td>Institution that contributed the resource.</td>
<td>institution</td>
<td></td>
<td>852 $a Location</td>
<td></td>
<td>&lt;$repository$&gt;</td>
</tr>
<tr>
<td>URL</td>
<td>If the resource exists online at the holding institution, provide the URL.</td>
<td>external_url</td>
<td>&lt;identifier$&gt;</td>
<td>856 $u Uniform Resource Identifier</td>
<td></td>
<td>&lt;$idno type=&quot;URL&quot;$&gt;</td>
</tr>
<tr>
<td></td>
<td>• The URL should point to a bibliographic record (for context) that includes a link to the presentation, if possible.</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>• Please provide a stable URL or permalink.</td>
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