



World Digital Library Metadata with Crosswalks and Instructions

**Bold elements are required*

WDL Element Names*	What is this field for	Instructions	WDL Spreadsheet	Dublin Core Version 1.1	MARC MARC 21	TEI TEI P5
Record Identifier	Unique name that can be used to reference a single metadata record.		record_id	identifier (may be the same as digital identifier below)	<ul style="list-style-type: none"> • 001 Control Number • 010 \$a Library of Congress Control Number • 020 \$a International Standard Book Number • 022 \$a International Standard Serial Number • 024 \$a Other Standard Identifier • 856 \$u Uniform Resource Identifier 	<idno> (may be the same as digital identifier below)
Digital Identifier	Unique name that references the digital object.		digital_id	identifier	<ul style="list-style-type: none"> • 856\$f Electronic Name 	<idno>

WDL Element Names*	What is this field for	Instructions	WDL Spreadsheet	Dublin Core Version 1.1	MARC MARC 21	TEI TEI P5
Original Title	Title of the resource in its original language.	<ul style="list-style-type: none"> • Transcribe the title from the resource in its original script (not latin transcription). • Do not use square brackets [] for title and/or words in a title supplied by the cataloger. • If title is in English, capitalize the first letter of every word, except articles (a, an, the) and prepositions. • Avoid using abbreviations in a title. 	original_title	<ul style="list-style-type: none"> • title • Title.Alternative 	<ul style="list-style-type: none"> • 245 \$a Title Statement/Title proper \$b Remainder of title • 246 \$a Varying Form of Title/Title proper • 880 Alternate Graphic Representation 	<titleStmt><title>
Original Title Language	Language used in the original title. This may be different from the language of the work (ie, Latin title for Arabic work).	Use ISO 639-3 three-letter language codes (fra, spa, zho, ara, etc.) where possible.	Original_title_language	Use xml:lang attribute in <title> tag (<title xml:lang="ara">)	546 \$a Language note (free text field, ie, 546 \$a Title is Latin)	Use xml:lang attribute in <title> tag (<title xml:lang="ara">)

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English Title	English translation of the original title, if available.	<ul style="list-style-type: none"> • If the original title is in English, leave this field blank. • Do not use square brackets [] for title and/or words in a title supplied by the cataloger. • Capitalize the first letter of every word, except articles (a, an, the) and prepositions. • Avoid using abbreviations in a title. 	title	Use xml:lang attribute in second <title> tag (<title xml:lang="eng">)	242 \$a Translation of Title by Cataloging Agency	Use xml:lang attribute in second <title> tag (<title xml:lang="eng">)
Creator	An entity associated with the creation of the intellectual content of the resource.	<ul style="list-style-type: none"> • Verify the name in Virtual International Authority File (VIAF), if possible. • Provide dates associated with the name, i.e. birth/death dates, conference dates, etc., if available. • Please use CE dates, not hijri. Hijri dates can be added as a note. • Avoid using abbreviations in the dates. For example, use "flourished" instead of "fl;" and "died" instead of "d," • Specify the role (i.e. 	<ul style="list-style-type: none"> • contributor_1 • contributor_role_1 • contributor_2 • contributor_role_2, etc., duplicate and change number as needed 	<ul style="list-style-type: none"> • Creator • Contributor 	<ul style="list-style-type: none"> • 100 \$a Personal name \$d Dates associated with a name • 110 \$a Corporate name or jurisdiction name \$b Subordinate unit \$c Location of meeting \$d - Date of meeting or treaty signing • 111 \$a Meeting name or jurisdiction name \$c Location of meeting \$d Date of meeting • 700 \$a Personal 	<respStmt> <resp/> <name/> </respStmt>



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		author, compiler, photographer, etc.) of the contributor using the MARC List for Relators .			name \$d Dates associated with a name \$e Relator term <ul style="list-style-type: none">• 710 \$a Corporate name or jurisdiction name as entry element \$b Subordinate unit \$c Location of meeting \$d Date of meeting or treaty signing• 711 \$a Meeting name or jurisdiction name as entry element \$c Location of meeting \$d Date of meeting• 720 \$a Uncontrolled Name \$e Relator term• 880 Alternate Graphic Representation	

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Date Created	A point or period of time associated with the creation of the original resource.	<ul style="list-style-type: none"> This is a numeric field. Enter date in the form of "YYYY-MM-DD", i.e. year-month-date, if possible. Do not use the date of digitization. For copies of works written earlier, the date created is the copy date. Creation dates for the original work should be placed in a note. Please use CE dates, not hijri. Hijri dates should be placed in a note. 	<ul style="list-style-type: none"> Date_Created_start_date Date_Created_end_date Estimated_Date? Use ISO 8601 dates 	<ul style="list-style-type: none"> Date Date.Created 	260 \$c Date of publication, distribution, etc. \$g Date of manufacture	<ul style="list-style-type: none"> <imprint><date > <publicationStmt><date>
Publisher	An entity responsible for making the original resource available.	Transcribe publisher from the resource, if available.	publisher	Publisher	260 \$b Publication, Distribution, etc. (Imprint)/Name of publisher, distributor, etc	<ul style="list-style-type: none"> <imprint><publisher> <publicationStmt><publisher>
Place of Publication	The geographic location that the original resources was made available.	Transcribe place name from the resource, if available	place_of_publication	Publisher.Place (qualified Dublin Core)	260 \$a Place of publication, distribution, etc	<ul style="list-style-type: none"> <imprint><pubPlace> <publicationStmt><pubPlace >

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Place (Subject)	The geographic subject or the location(s) covered by the intellectual content of the resource.	<ul style="list-style-type: none"> • Chose from the WDL region and country lists, if possible. • Region is required. • For province and city names, verify them in Getty's Thesaurus of Geographic Names (TGN). 	<ul style="list-style-type: none"> • place_region_1 (repeatable) • place_country_1 • place_province_1 • place_city_1 • place_other_1 	<ul style="list-style-type: none"> • Coverage • Coverage.Spatial (qualified Dublin Core) 	<ul style="list-style-type: none"> • 522 \$a Geographic Coverage Note • 651 \$a Subject Added Entry--Geographic Name with \$2=tgn • 662 Subject Added Entry--Hierarchical Place Name \$a Country or larger entity \$b First-order political jurisdiction \$c Intermediate political jurisdiction \$d City • 752 Added Entry--Hierarchical Place Name \$a Country or larger entity \$c Intermediate political jurisdiction \$d City 	<place>

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Time (Subject)	The temporal subject or the time period covered by the intellectual content of the resource.	<ul style="list-style-type: none"> • “Date Created” and “Time (Subject)” are not necessarily the same thing. A manuscript written in 1560 about the Caliphate of Cordoba would have a time subject of 929-1031, the period of his rule in Spain. A photograph of a parade taken in 1993 would have a time subject of 1993. • Use the numeric format of year. • Use the year only (month and date are not needed). • Please use CE dates, not hijri. 	<ul style="list-style-type: none"> • subject_time_start_date (required) • subject_time_end_date (use if time period) 	<ul style="list-style-type: none"> • Coverage • Coverage.Temporal 	<ul style="list-style-type: none"> • 513 \$b Type of Report and Period Covered Note/Period covered • 648 \$a Subject Chronological Term • 650 \$y Topical Term -- Chronological subdivision • 651 \$y Subject Geographic Name -- Chronological subdivision 	<keywords><term> (indicate controlled vocabulary, if used)
Dewey Decimal Classification (DDC)	Dewey Decimal Classification.	<ul style="list-style-type: none"> • Use the appropriate Dewey classification number as found on the OCLC site. • WDL does not use Dewey codes past the decimal point. 	ddc_1 (repeatable)	<ul style="list-style-type: none"> • Subject • Subject.ddc 	<ul style="list-style-type: none"> • 082 \$a Dewey Decimal Classification Number 	<textClass> <classCode scheme="DDC">

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Additional Subjects	Terms from controlled and uncontrolled vocabularies used to describe the resource.	Terms from controlled vocabularies, such as Library of Congress Subject Headings (LCSH) , Thesaurus for Graphic Materials (TGM) , Getty's Art & Architecture Thesaurus (AAT) , and so on, are preferred.	additional_subjct_1 (repeatable)	<ul style="list-style-type: none"> • Subject • Subject.lcsh • Subject.lctgm • Subject.other 	<ul style="list-style-type: none"> • 600 \$a Personal name \$d - Dates associated with a name • 610 \$a Corporate name or jurisdiction name • 611 \$a Meeting name or jurisdiction name • 630 \$a Uniform title • 650 \$a Topical term or geographic name • 653 \$a Uncontrolled term • 655 \$a Genre/form data or focus term 	<keywords><term> (indicate controlled vocabulary, if used)
Type of Item	Format of the resource.	For the WDL spreadsheet, please use the WDL controlled vocabulary as indicated.	item_type <ul style="list-style-type: none"> • Books • Journals • Manuscripts • Maps • Motion Pictures • Newspapers • Prints, Photographs • Sound Recordings 	Type	<ul style="list-style-type: none"> • Leader06, Leader07 • 655 \$a Genre/form data or focus term 	<category><cat Desc>

WDL Element Names*	What is this field for	Instructions	WDL Spreadsheet	Dublin Core Version 1.1	MARC MARC 21	TEI TEI P5
Description/Abstract	Summary of the content of the resource.	See Descriptions handout.	description	<ul style="list-style-type: none"> Description Description. TableOfContents Description.Abstract 	<ul style="list-style-type: none"> 520 \$a Summary, etc. note 505 \$a Formatted Contents Note 	<notesStmt> <note type="abstract"> >
Physical Description	The physical characteristics (pagination, size, etc.) of the original resource.	Avoid use of abbreviations.	physical_description	<ul style="list-style-type: none"> Format.Extent Format.Medium 	<ul style="list-style-type: none"> 300 Physical Description \$a Extent \$b Other physical details \$c Dimensions 340 - Physical Medium 507\$a Scale Note for Graphic Material 	<extent>
Notes	Additional information about the resource.		note_1	Description	5XX (not 507 or 530)	<notesStmt><note>
Collection	If a resource is part of a named collection, that collection's name.	<ul style="list-style-type: none"> If resource belongs to a collection, provide the collection title. Capitalize the first letter of every word, except articles 	collection	dcterms:isPartOf	773	<collection>
Language	Language(s) used in the work (not just the title)	Use ISO 639-3 three-letter language codes (fra, spa, zho, ara, etc.) where possible.	language_1 (Repeatable)	Language	<ul style="list-style-type: none"> 041 \$a Language code - ISO 639-2 546 \$a Language note 	<textLang>

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Series	If a resource is part of a series, that series' name.		series	dcterms:isPartOf	760	<series>
Institution	Institution that contributed the resource.		institution		852 \$a Location	<repository>
URL	If the resource exists online at the holding institution, provide the URL.	<ul style="list-style-type: none"> • The URL should point to a bibliographic record (for context) that includes a link to the presentation, if possible. • Please provide a stable URL or permalink. 	external_url	<identifier>	856 \$u Uniform Resource Identifier	<idno type="URL">