



## **Online Digitization References**

### **Still Image**

- Federal Agencies Digital Guidelines Initiative (FADGI)
  - o Technical Guidelines for Digitizing Cultural Heritage Materials  
[http://www.digitizationguidelines.gov/guidelines/FADGI\\_Still\\_Image-Tech\\_Guidelines\\_2010-08-24.pdf](http://www.digitizationguidelines.gov/guidelines/FADGI_Still_Image-Tech_Guidelines_2010-08-24.pdf)
- Library of Congress
  - o Sustainability of Digital Formats, Planning for Library of Congress Collections  
<http://www.digitalpreservation.gov/formats/content/still.shtml>  
<http://www.digitalpreservation.gov/formats/content/text.shtml>
- National Archives and Records Administration (NARA)
  - o Technical Guidelines for Digitizing Archival Materials for Electronic Access: Creation of Production Master Files – Raster Images  
<http://www.archives.gov/preservation/technical/guidelines.pdf>
- Improving Access to Text (IMPACT)
  - o IMPACT Best Practice Guide: Metadata for Text Digitisation & OCR  
<http://www.impact-project.eu/uploads/media/IMPACT-metadata-bpg-pilot-1.pdf>
  - o IMPACT Storage Estimator (ISE)  
<http://www.impact-project.eu/uploads/media/IMPACT-ise-4.xls>  
<http://www.impact-project.eu/uploads/media/IMPACT-ise-tutorial-4.pdf> (tutorial)
- Universal Photographic Digital Imaging Guidelines (UPDIG)
  - o Universal Quick Guide  
[http://updig.org/pdfs/updig\\_universal\\_quickguide\\_v40.pdf](http://updig.org/pdfs/updig_universal_quickguide_v40.pdf)
- International Federation of Library Associations (IFLA)
  - o Guidelines for Digitization Projects for collections and holdings in the public domain <http://archive.ifla.org/VII/s19/pubs/digit-guide.pdf> [appendix  
<http://archive.ifla.org/VII/s19/pubs/digit-guide-app.pdf>]
- Copyright Term and the Public Domain
  - o <http://copyright.cornell.edu/resources/publicdomain.cfm>

### **Audio & Video**

- Library of Congress
  - o Sustainability of Digital Formats, Planning for Library of Congress Collections  
<http://www.digitalpreservation.gov/formats/content/sound.shtml> (audio)  
<http://www.digitalpreservation.gov/formats/content/video.shtml> (video)
- National Initiative for a Networked Cultural Heritage
  - o The NINCH Guide to Good Practice in the Digital Representation and Management of Cultural Heritage Materials, VII. Audio/Video Capture and Management <http://www.nyu.edu/its/humanities/ninchguide/VII/>