

World Digital Library Metadata with Crosswalks and Instructions

**Bold elements are required*

WDL Element Names*	What is this field for	Instructions	WDL Spreadsheet	Dublin Core <u>Version 1.1</u>	MARC <u>MARC 21</u>	TEI <u>TEI P5</u>
Record Identifier	Unique name that can be used to reference a single metadata record.		record_id	identifier (may be the same as digital identifier below)	<ul style="list-style-type: none"> • 001 Control Number • 010 \$a Library of Congress Control Number • 020 \$a International Standard Book Number • 022 \$a International Standard Serial Number • 024 \$a Other Standard Identifier • 856 \$u Uniform Resource Identifier 	<idno> (may be the same as digital identifier below)
Digital Identifier	Unique name (directory, file) that references the digital object.		digital_id	identifier	<ul style="list-style-type: none"> • 856\$f Electronic Name 	<idno>

WDL Element Names*	What is this field for	Instructions	WDL Spreadsheet	Dublin Core <u>Version 1.1</u>	MARC <u>MARC 21</u>	TEI <u>TEI P5</u>
Original Title	Title of the resource in its original language.	<ul style="list-style-type: none"> • Transcribe the title from the resource exactly as is written on the item, in its original script (not Latin transliteration). • Do not use square brackets [] for title and/or words in a title supplied by the cataloger. • If title is in English, capitalize the first letter of every word, except articles (a, an, the) and prepositions. • If an abbreviation is used in the original title, please indicate what it stands for, in a glossary. 	original_title	<ul style="list-style-type: none"> • title • Title.Alternative 	<ul style="list-style-type: none"> • 245 \$a Title Statement/Title proper \$b Remainder of title • 246 \$a Varying Form of Title/Title proper • 880 Alternate Graphic Representation 	<titleStmt><title>
Original Title Language	Language used in the original title. This may be different from the language of the work (ie, Latin title for Arabic work).	Use ISO 639-3 three-letter language codes (fra, spa, zho, ara, etc.) where possible.	Original_title_language	Use xml:lang attribute in <title> tag (<title xml:lang="ara">)	546 \$a Language note (free text field, ie, 546 \$a Title is Latin)	Use xml:lang attribute in <title> tag (<title xml:lang="ara">)

WDL Element Names*	What is this field for	Instructions	WDL Spreadsheet	Dublin Core Version 1.1	MARC MARC 21	TEI TEI P5
English Title	English translation of the original title, if available.	<ul style="list-style-type: none"> • If the original title is in English, leave this field blank. • Do not use square brackets [] for title and/or words in a title supplied by the cataloger. • Capitalize the first letter of every word, except articles (a, an, the) and prepositions. • Do not use abbreviations in a title. 	title	Use xml:lang attribute in second <title> tag (<title xml:lang="eng">)	242 \$a Translation of Title by Cataloging Agency	Use xml:lang attribute in second <title> tag (<title xml:lang="eng">)
Contributor	An entity associated with the creation of the intellectual content of the resource.	<ul style="list-style-type: none"> • Verify the name in Virtual International Authority File (VIAF), if possible. • Provide dates associated with the name, i.e. birth/death dates, conference dates, etc., if available. • Please use CE dates, not hijri. Hijri dates can be added as a note. • Do not use abbreviations in the dates. For example, use "flourished" instead of "fl;" and "died" instead of "d," • Specify the role (i.e. author, compiler, photographer, etc.) of the contributor using the MARC List for Relators. 	<ul style="list-style-type: none"> • contributor_1 • contributor_role_1 • contributor_2 • contributor_role_2, etc., duplicate and change number as needed 	<ul style="list-style-type: none"> • Creator • Contributor 	<ul style="list-style-type: none"> • 100 \$a Personal name \$d Dates associated with a name • 110 \$a Corporate name or jurisdiction name \$b Subordinate unit \$c Location of meeting \$d - Date of meeting or treaty signing • 111 \$a Meeting name or jurisdiction name \$c Location of meeting \$d Date of meeting • 700 \$a Personal name \$d Dates associated with a name \$e Relator term 	<respStmt> <resp/> <name/> </respStmt>

WDL Element Names*	What is this field for	Instructions	WDL Spreadsheet	Dublin Core <u>Version 1.1</u>	MARC <u>MARC 21</u>	TEI <u>TEI P5</u>
					<ul style="list-style-type: none"> • 710 \$a Corporate name or jurisdiction name as entry element \$b Subordinate unit \$c Location of meeting \$d Date of meeting or treaty signing • 711 \$a Meeting name or jurisdiction name as entry element \$c Location of meeting \$d Date of meeting • 720 \$a Uncontrolled Name \$e Relator term • 880 Alternate Graphic Representation 	

WDL Element Names*	What is this field for	Instructions	WDL Spreadsheet	Dublin Core Version 1.1	MARC MARC 21	TEI TEI P5
Date Created	A point or period of time associated with the creation of the original resource.	<ul style="list-style-type: none"> This is a numeric field. Enter date in the form of "YYYY-MM-DD", i.e. year-month-date, if possible. Do not use the date of digitization. For copies of works written earlier, the date created is the copy date. Creation dates for the original work should be placed in a note. Please use CE dates, not hijri. Hijri dates should be placed in a note. 	<ul style="list-style-type: none"> Date_Created_start_date Date_Created_end_date Estimated_Date? Use ISO 8601 dates 	<ul style="list-style-type: none"> Date Date.Created 	260 \$c Date of publication, distribution, etc. \$g Date of manufacture	<ul style="list-style-type: none"> <imprint><date> <publicationStatement><date>
Publisher	An entity responsible for making the original resource available.	Transcribe publisher from the resource, if available.	publisher	Publisher	260 \$b Publication, Distribution, etc. (Imprint)/Name of publisher, distributor, etc	<ul style="list-style-type: none"> <imprint><publisher> <publicationStatement><publisher>
Place of Publication	The geographic location that the original resources was made available.	Transcribe place name from the resource, if available	place_of_publication	Publisher.Place (qualified Dublin Core)	260 \$a Place of publication, distribution, etc	<ul style="list-style-type: none"> <imprint><pubPlace> <publicationStatement><pubPlace>

WDL Element Names*	What is this field for	Instructions	WDL Spreadsheet	Dublin Core <u>Version 1.1</u>	MARC <u>MARC 21</u>	TEI <u>TEI P5</u>
Place (Subject)	The geographic subject or the location(s) covered by the intellectual content of the resource.	<ul style="list-style-type: none"> • Chose from the WDL region and country lists, if possible. • Region is required. • For province and city names, verify them in Getty's Thesaurus of Geographic Names (TGN). 	<ul style="list-style-type: none"> • place_region_1 (repeatable) • place_country_1 • place_province_1 • place_city_1 • place_other_1 	<ul style="list-style-type: none"> • Coverage • Coverage.Spatial (qualified Dublin Core) 	<ul style="list-style-type: none"> • 522 \$a Geographic Coverage Note • 651 \$a Subject Added Entry--Geographic Name with \$2=tgn • 662 Subject Added Entry--Hierarchical Place Name \$a Country or larger entity \$b First-order political jurisdiction \$c Intermediate political jurisdiction \$d City • 752 Added Entry-Hierarchical Place Name \$a Country or larger entity \$c Intermediate political jurisdiction \$d City 	<place>

WDL Element Names*	What is this field for	Instructions	WDL Spreadsheet	Dublin Core Version 1.1	MARC MARC 21	TEI TEI P5
Time (Subject)	The temporal subject or the time period covered by the intellectual content of the resource.	<ul style="list-style-type: none"> • “Date Created” and “Time (Subject)” are not necessarily the same thing. A manuscript written in 1560 about the Caliphate of Cordoba would have a time subject of 929-1031, the period of his rule in Spain. A photograph of a parade taken in 1993 would have a time subject of 1993. • Use the numeric format of year. • Use the year only (month and date are not needed). • Please use CE dates, not hijri. 	<ul style="list-style-type: none"> • subject_time_start_date (required) • subject_time_end_date (use if time period) 	<ul style="list-style-type: none"> • Coverage • Coverage.Temporal 	<ul style="list-style-type: none"> • 513 \$b Type of Report and Period Covered Note/Period covered • 648 \$a Subject Chronological Term • 650 \$y Topical Term -- Chronological subdivision • 651 \$y Subject Geographic Name - Chronological subdivision 	<keywords><term> (indicate controlled vocabulary, if used)
Dewey Decimal Classification (DDC)	Dewey Decimal Classification.	<ul style="list-style-type: none"> • Use the appropriate Dewey classification number as found on the OCLC site. • WDL does not use Dewey codes past the decimal point. 	ddc_1 (repeatable)	<ul style="list-style-type: none"> • Subject • Subject.ddc 	<ul style="list-style-type: none"> • 082 \$a Dewey Decimal Classification Number 	<textClass> <classCode scheme="DDC">

WDL Element Names*	What is this field for	Instructions	WDL Spreadsheet	Dublin Core Version 1.1	MARC MARC 21	TEI TEI P5
Additional Subjects	Terms from controlled and uncontrolled vocabularies used to describe the resource.	Terms from controlled vocabularies, such as Library of Congress Subject Headings (LCSH) , Thesaurus for Graphic Materials (TGM) , Getty's Art & Architecture Thesaurus (AAT) , and so on, are preferred.	additional_subj t_1 (repeatable)	<ul style="list-style-type: none"> • Subject • Subject.lcsh • Subject.lctgm • Subject.other 	<ul style="list-style-type: none"> • 600 \$a Personal name \$d - Dates associated with a name • 610 \$a Corporate name or jurisdiction name • 611 \$a Meeting name or jurisdiction name • 630 \$a Uniform title • 650 \$a Topical term or geographic name • 653 \$a Uncontrolled term • 655 \$a Genre/form data or focus term 	<keywords><term> (indicate controlled vocabulary, if used)
Type of Item	Format of the resource.	For the WDL spreadsheet, please use the WDL controlled vocabulary as indicated.	item_type <ul style="list-style-type: none"> • Books • Journals • Manuscripts • Maps • Motion Pictures • Newspapers • Prints, Photographs • Sound Recordings 	Type	<ul style="list-style-type: none"> • Leader06, Leader07 • 655 \$a Genre/form data or focus term 	<category><category Desc>
Description/ Abstract	Summary of the content of the resource.	See Descriptions handout.	description	<ul style="list-style-type: none"> • Description • Description.TableOfContents • Description.Abstract 	<ul style="list-style-type: none"> • 520 \$a Summary, etc. note • 505 \$a Formatted Contents Note 	<notesStmt><note type="abstract">

WDL Element Names*	What is this field for	Instructions	WDL Spreadsheet	Dublin Core Version 1.1	MARC MARC 21	TEI TEI P5
Physical Description	The physical characteristics (pagination, size, etc.) of the original resource.	Do not use abbreviations.	physical_description	<ul style="list-style-type: none"> • Format.Extent • Format.Medium 	<ul style="list-style-type: none"> • 300 Physical Description \$a Extent \$b Other physical details \$c Dimensions • 340 - Physical Medium • 507\$a Scale Note for Graphic Material 	<extent>
Notes	Additional information about the resource.		note_1	Description	5XX (not 507 or 530)	<notesStmt><note>
Collection	If a resource is part of a named collection, that collection's name.	<ul style="list-style-type: none"> • If resource belongs to a collection, provide the collection title. • Capitalize the first letter of every word, except articles 	collection	dcterms:isPartOf	773	<collection>
Language	Language(s) used in the work (not just the title)	Use ISO 639-3 three-letter language codes (fra, spa, zho, ara, etc.) where possible.	language_1 (Repeatable)	Language	<ul style="list-style-type: none"> • 041 \$a Language code - ISO 639-2 • 546 \$a Language note 	<textLang>
Series	If a resource is part of a series, that series' name.		series	dcterms:isPartOf	760	<series>
Institution	Institution that contributed the resource.		institution		852 \$a Location	<repository>

WDL Element Names*	What is this field for	Instructions	WDL Spreadsheet	Dublin Core <u>Version 1.1</u>	MARC <u>MARC 21</u>	TEI <u>TEI P5</u>
URL	If the resource exists online at the holding institution, provide the URL.	<ul style="list-style-type: none"> • The URL should point to a bibliographic record (for context) that includes a link to the presentation, if possible. • Please provide a stable URL or permalink. 	external_url	<identifier>	856 \$u Uniform Resource Identifier	<idno type="URL">